

**Board of Trustees Meeting Minutes**

**March 19th, 2024**

A regular meeting of the Board of Trustee (the “Board” or “BoT”) of the Mott Hall Charter School (the “MHCS”) was held on the above date beginning at 5:35 p.m. local time pursuant to notice duly given.

**Attendance**

* The following Trustees were present via video conference: Dr. Patrick Awosogba, Karen Bhatia, Sandra Lugo, Don Mabrey, Luis Quan and Karen Bhatia
* The following trustees were absent: Jason Caldwell
* The following school staff and guests were present: Connie Lobdell, Principal and Executive Director; Josh Moreau, Financial Consultant; and Lynn James Turnbull, Principal

**Call to order, Public Comment and Board Discussion**

* After noting that a quorum was present, the meeting was called to order at 5:35p.m.
* No public comments.
* Motion was made for approval of February 27th, minutes.
* Karen Bhatia:
	+ Reviewed MHCS summary
	+ Sandra Lugo and Francesca Weindling will review by-laws.
		- Dr. Awosogba asked about possibility of review for next board meeting.
		- Sandra Lugo needs to meet with Francesca Weindling. Will probably not be able to have review for next board meeting.
* Connie Lobdell:
	+ Reviewed the budget.
		- Dr. Awosogba asked about areas not being renewed.
* Josh Moreau:
	+ Bill Brinkman bills the school but school will be reimbursed by grant.
	+ Forecast of budget
	+ After 2023-2024, will only have Title I, II and IV
	+ No renewals: Financial Literacy, Morrison Consultant Houghton Mifflin (Read 180), ad Affirmed Technology
	+ Substitutes will not be hired – staff will be used for coverages
	+ System 44 and Read 180 not adequate for school at this time. No longer effective for school’s needs.
	+ Savings: $1,040,949.36
	+ Dr. Awosogba will be meeting with Finance Committee
* Connie Lobdell reviewed enrollment and recruitment.
	+ Student enrollment goals vs. current numbers
	+ Student enrollment for 2024-2025
* Karen Bhatia – the need for 2 more people
	+ Finance/business background
	+ Network and fundraising with a possible overlap in real estate
* Luis Quan has network of individuals who might be able to provide financial help.
* Karen Bhatia can share description of board member responsibilities
* Don Mabrey has location to be shared. Tour needs to be scheduled.
	+ Dr. Awosogba asked that a date for a tour be scheduled.
* Karen Bhatia asked update on conversations with DOE regarding co-locations. Dr. Awosogba reached out to DOE contacts and waiting on responses.
* Luis Quan and Don Mabrey will refer students to MHCS for enrollment.
* Dr. Awosogba recommended teachers’ bios be put on school website since parents look at the website. Also, board members should have list of all board members’ contact information.
* Connie Lobdell:
	+ 10 charter schools are up for renewal.
	+ Will be sending board members framework for renewal.
	+ Authorizers will be coming in the fall.
	+ Connie Lobdell and Dr. Awosogba will join webinar on grade expansion.
	+ Special education funding to be consistent.
	+ COVID
	+ Will focus on writing renewal after state exams.
	+ Need input of treasurer in renewal writing.
* Dr. Awosogba commented on the need for quorum and attendance of board members. Is aware and appreciates that board members are volunteers.

**Board Motions and Approvals**

1. Motion to approve February 27th, minutes made by Francesca Weindling and seconded by Karen Bhatia - Board reviewed and unanimously approved.
2. Motion to adjourn meeting made by Don Mabrey and seconded by Sandra Lugo – Board reviewed and unanimously approved.

**Adjournment**

There being no further business to come before the Board, the meeting was adjourned at 6:30 p.m.

Respectfully submitted,

Sandra Lugo, Secretary

APPROVED:

Sandra Lugo\_\_\_\_\_\_\_\_\_\_

Name

\_\_\_\_ March 19th, 2024\_\_\_\_\_

Signature Date