



**Board of Trustees Meeting Minutes  
Annual Board Meeting  
April 17<sup>th</sup>, 2025**

A regular meeting of the Board of Trustee (the “Board” or “BoT”) of the Mott Hall Charter School (the “MHCS”) was held on the above date beginning at 5:35 p.m. local time pursuant to notice duly given.

**Attendance**

- The following Trustees were present via video conference: Dr. Patrick Awosogba, Sandra Lugo, Don Mabrey, Luis Quan and Lyne James Turnbull, Francesca Weindling
- The following Trustees were absent: Karen Bhatia.
- The following school staff and guests were present: Connie Lobdell, Principal and Executive Director.

**Call to order, Public Comment and Board Discussion**

- After noting that a quorum was present, the meeting was called to order at 5:35 p.m.
- No public comments.
- Motion was made for approval of March 28<sup>th</sup>, 2025, minutes
  - o Minutes were reviewed and approved
- Lottery
  - o Went well
  - o Calling parents and doing documentation
  - o Will continue enrollment and canvassing
  - o 89 students, including 12:1 students
  - o Students from lottery are included I all school information
- Mock Exams
  - o Results forwarded to Dr. Johnson
  - o Proficient and non-proficient results
  - o Luis Quan suggested using iReady to breakdown data by standards
  - o Used different types of assessments to look at data at a more granular level (iReady, 23, Excite, MAP, etc.)
  - o Shows standards from different data points focused weekly
  - o Assessments administered in Spanish and other languages as needed by students
  - o Mocks all in-house
  - o Next steps for instruction/lessons
  - o Focus on areas of teaching/reteaching
  - o Provides specific standardized responses
  - o Intervention groups
  - o Small group instruction
  - o Standards and sub standards
  - o Luis Quan recommended LinkIt! tracker ([www.linkit.com](http://www.linkit.com)) which provides all data in one tracker (all in one place). Helps break down data better and at more granular level; practical and efficient.
- Renewal Recommendations
  - o Two (2) year renewal
  - o State will send a formal report which will be more specific and address benchmarks
  - o They will not be sending anything out until they have put together all information and data

- o Will work on an action plan.
- Board Member Departure
  - o Karen Bhatia announced her decision to step down from the board due to personal commitments and upcoming political campaign effective May 13<sup>th</sup>, 2025.
  - o Expressions of gratitude and well-wishes from other board members.
  - o Board officially accept Karen Bhatia’s resignation.
- Executive Session

## **Board Motions and Approvals**

1. Motion to approve March 28<sup>th</sup>, 2025, minutes made by Don Mabrey and seconded by Francesca Weindling - Board reviewed and unanimously approved.
2. Motion to adjourn meeting made by Luis Quan and seconded by Sandra Lugo - Board unanimously approved.

### Adjournment

1. There being no further business to come before the Board, the meeting was adjourned at 6:45 p.m.

Respectfully submitted,

Sandra Lugo, Secretary

APPROVED:

Sandra Lugo  
Name

Sendin Lugo

Signature

May 20<sup>th</sup>, 2025  
Date

*All trustee meetings for Mott Hall Charter School are open meetings subject to the NYS open meetings law. While we encourage public participation and provide a designated time for public comment, individuals are limited to two minutes total of public comment each, unless the Board asks for additional feedback. All trustees and members of the public must abide by norms around professionalism and civility in their comments. Complaints against a specific employee or public comments that may reveal confidential information will, consistent with the open meetings law, be handled through our dispute resolution process or may be heard in the executive session.*