



**Board of Trustees Meeting Minutes
Annual Board Meeting
May 20, 2025**

A regular meeting of the Board of Trustee (the “Board” or “BoT”) of the Mott Hall Charter School (the “MHCS”) was held on the above date beginning at 5:35 p.m. local time pursuant to notice duly given.

Attendance

- The following Trustees were present via video conference: Dr. Patrick Awosogba, Don Mabrey, Lyne James Turnbull, and Francesca Weindling
- The following Trustees were absent: Luis Quan and Sandra Lugo
- The following school staff and guests were present: Connie Lobdell, Principal and Executive Director.

Call to order, Public Comment and Board Discussion

- After noting that a quorum was present, the meeting was called to order at 5:35 p.m.
- No public comments.
- Motion was made for approval of May 20th, 2025, minutes
 - Minutes were reviewed and approved
- Board Retreat
 - Tentatively scheduled for June 24th, 2025
 - Location: Marriott Hutchinson Metro Center, Bronx, NY
- Student Data
 - 4% gap in ELA compared to district averages
 - 10% gap in Math compared to district averages
- Renewal Action Plan
 - Share draft renewal action plan with board members prior to retreat
 - Provide information on the professional development plan
 - Use of research-based practices
 - Cycle of support for teachers and instructional leaders
- Summer Boost Program
 - Ms. Melendez completed training in new accountability and assessment plan
 - Will recruit 60 students
 - Summer Boost Program provided an additional \$40,000, putting the budget over \$100,000
- 8th grade Graduation
 - Early end date was approved approximately four years ago and the State was aware
 - Compliance with State instructional day requirements
 - Clarify rationale and approval process for 8th grade students’ early end date
- Incoming 6th Graders
 - Ongoing communication throughout summer
 - Last Parent to Parent meeting will be specifically for the incoming 6th graders and their families
 - Incoming 6th grade students will begin before all 7th and 8th grade students
- Executive Session

Board Motions and Approvals

1. Motion to approve May 20th, 2025, minutes made by Lyne James Turnbull and seconded by Don Mabrey - Board reviewed and unanimously approved.
2. Motion to adjourn meeting made by Don Mabrey and seconded by Lyne James Turnbull - Board unanimously approved.

Adjournment

1. There being no further business to come before the Board, the meeting was adjourned at 6:35 p.m.

Respectfully submitted,

Sandra Lugo, Secretary

APPROVED:

Sandra Lugo
Name


Signature

June 16th, 2025
Date

All trustee meetings for Mott Hall Charter School are open meetings subject to the NYS open meetings law. While we encourage public participation and provide a designated time for public comment, individuals are limited to two minutes total of public comment each, unless the Board asks for additional feedback. All trustees and members of the public must abide by norms around professionalism and civility in their comments. Complaints against a specific employee or public comments that may reveal confidential information will, consistent with the open meetings law, be handled through our dispute resolution process or may be heard in the executive session.